
OFFICE OF THE INDEPENDENT BUDGET ANALYST REPORT

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Audit Committee Agenda Date: June 9, 2008

Item Number: 4

Protocols for Presenting Internal Audit Reports

On April 28th, the Audit Committee reviewed a list of protocols developed by Eduardo Luna, City Auditor, for communicating and presenting results of final audit reports; monitoring and follow-up reports; and providing other important Audit Committee communications such as Hotline reports and the Auditor's Annual Accomplishments Report.

The Audit Committee also reviewed comments provided by the IBA and Jefferson Wells with respect to the Auditor's proposal. After discussion by the Committee, a few outstanding issues remained in the following areas:

- Timing and Release of Audit Reports to City Council
- Docketing of Audit Reports at Audit Committee
- Schedule for Auditor Presentation of the Annual Audit Work
- Reporting of Mid-Year Audit Requests
- Review and Approval of the Annual Work Plan
- Timing of the Annual Accomplishment Report

The Committee requested the IBA, Jefferson Wells and the City Auditor to further discuss areas of disagreement and, where possible, develop resolutions to the expressed concerns. Attached for Audit Committee review is a consensus recommendation for each of the outstanding issues.

[SIGNED]

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Attachment